

Dear valued tenants,

We at Quality Care Exterior Solutions are excited to announce that we will be working hard over the coming days to bring your windows to a shining finish! We take immense pride in ensuring your satisfaction and providing top-quality services to maintain the impeccable standards of your building.

To ensure a seamless and efficient cleaning process, we kindly request your cooperation by following the checklist below:

1. Preparations:
  - Prior to the scheduled cleaning, we request that you remove any personal items from the windowsills or adjacent areas. This will enable our team to clean the windows thoroughly without any obstructions and help avoid accidental damage or misplacement of your belongings.
2. Access:
  - If access to your unit is restricted or if you are unable to grant access during the scheduled cleaning, we kindly request that you inform us in advance so we can make the necessary arrangements or reschedule as needed.
  - If your vehicle is parked in such a way that it inhibits window access, please move it to another location during business hours on cleaning days.
3. Safety Precautions:
  - Your safety and well-being are our top priorities. We request that you keep all windows and balcony doors securely locked during the cleaning process to prevent accidents or water intrusion.
4. Special Requests:
  - We understand that each tenant may have unique requirements. If you have any concerns or special requests regarding your windows, please do not hesitate to inform us in advance. We will make every effort to accommodate your needs and ensure your satisfaction.

We genuinely appreciate your cooperation in making this window cleaning project a success! If you have any questions, concerns, or would like more information, please feel free to contact our customer service team at (256) 203-6837 via call or text, or email us at [info@QualityCareExteriors.com](mailto:info@QualityCareExteriors.com).

Thank you for trusting Quality Care Exterior Solutions with your window cleaning needs. We look forward to exceeding your expectations and delivering shining windows.

Best regards,

Josiah Hart  
Operator & Project Manager,  
Quality Care Exterior Solutions